

Head Teacher
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Tuesday 5th January 2021

Dear Parents/carers

Following the Government announcement you will be aware that school is now closed to most children until at least Friday 12th February 2021. During this time we will open 8.45am – 3.15pm to allow children of Key workers and some identified children to attend school to access childcare.

If you would like to send your child to school because you are a key worker then please do one of the following:

1. Complete the form on the second page of this letter and email to bursar@chiltern.northants-ecl.gov.uk
2. Email bursar@chiltern.northants-ecl.gov.uk with all details requested on the form on the second page of this letter

Places will initially be given to children where all parents/carers are key workers. Once these numbers have been established we may then be able to offer places to families where only 1 parent/carer is a key worker. Please complete the form either way.

If you feel your child should attend school due to family circumstances or additional needs then please await a separate letter with further details.

Once we have reviewed all responses we will then confirm that your child has been given a place. Your child will only be able to attend school once you have been given confirmation of a place.

Thank you

Mrs N Howard

School Business Manager

KEY WORKER REQUEST FORM

Name of child _____ Class _____

Name of child _____ Class _____

Name of child _____ Class _____

Reason for requesting a childcare place:

Name of parent	Job Title	Company Name
1.		
2.		
3.		
4.		